

Grade Ruan C of E School LGB meeting

Notes of a meeting held on Monday 6th June 2022

at 4pm at the school

<p><u>1. ATTENDING :</u> Catherine Bowman Nicky Johnson (Acting Chair) Danielle Legge Jane Talbot (Head of School)</p> <p>In Attendance: Katie Fitsimmons, Diocesan Director of Education Clare Kendle, Vice Chair of Trust Board (also Diocesan Education Governance Lead) Pat Nicholas, Clerk</p>		
<p><u>2. APOLOGIES :</u> Received and accepted from Jane Shipway.</p>		
		<u>ACTION</u>
3.	<u>WELCOME AND DECLARATIONS OF PECUNIARY INTERESTS</u>	
	The LGB was still not correctly constituted. Staff governors declared an interest as paid members of staff. No new interests were declared.	
4.	<u>NOTES FROM THE 8.3.22 MEETING AND MATTERS ARISING (not on this agenda)</u>	
	The notes from the meeting held on 8.3.22 were agreed as an accurate record, and were signed by the acting Chair.	
5.	<u>FEEDBACK FROM THE TRUST BOARD</u>	
	CK and KF discussed with governors the proposed move to Aspire MAT and were thanked for the support on offer from the Diocese.	

	<table border="1"> <tr> <td data-bbox="300 159 1278 192" style="background-color: #ffffcc;">GRADE RUAN</td> <td data-bbox="735 192 1278 546"> <p>The Diocese of Truro – who work in close partnership with SPCMAT to support the church schools within the Trust - regularly provide SIAMS training for all who are leading, or have an interest in supporting, their school through SIAMS inspection. Please look on the training tab for upcoming dates, or on the news posts on their Education front page.</p> <p>This is also a good way to engage with the Diocese, which is a section of the Ongoing SIAMS Self-Evaluation Template:</p> <p><i>Strand 1: Vision and Leadership</i></p> <p><i>How well do leaders ensure that the school's formal partnerships are supported, sustained, and informed by the school's Christian vision and associated values? This includes how well school leaders work with the local diocese/circuit and churches.</i></p> </td> </tr> </table> <p>Is the Trust planning to provide any SIAMS training for governors?</p>	GRADE RUAN	<p>The Diocese of Truro – who work in close partnership with SPCMAT to support the church schools within the Trust - regularly provide SIAMS training for all who are leading, or have an interest in supporting, their school through SIAMS inspection. Please look on the training tab for upcoming dates, or on the news posts on their Education front page.</p> <p>This is also a good way to engage with the Diocese, which is a section of the Ongoing SIAMS Self-Evaluation Template:</p> <p><i>Strand 1: Vision and Leadership</i></p> <p><i>How well do leaders ensure that the school's formal partnerships are supported, sustained, and informed by the school's Christian vision and associated values? This includes how well school leaders work with the local diocese/circuit and churches.</i></p>	
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6.	<u>FEEDBACK FROM THE FORUM</u>			
	<p>A Forum was held in the spring term. Clubs and road safety were raised and discussed. The meeting heard that only parents attended. Another Forum meeting was planned for July.</p>			
7.	<u>NOTIFICATION OF ANY NEWLY APPOINTED GOVERNORS / RESIGNATIONS</u>			
	<p>Jane Shipway and Catherine Bowman were now confirmed as governors.</p> <p>Danielle Legge is the new staff governor.</p> <p>Wayne Randle has stepped down as staff governor. Governors offered thanks to WR for his support.</p> <p>Governors discussed the recruitment of additional governors.</p>			
8.	<u>HEADTEACHER'S REPORT</u>			
	<p>The head's report was shared via Google ahead of the meeting.</p> <p>The main points discussed were;</p> <p>Q: Are there any concerns about the number on roll?</p> <p>A: These are going up steadily, but there are still a high number of children with additional needs.</p> <p>Q: What progress has been made with the SDP (School Development Plan)?</p> <p>A: This is complete, but as a working document it already needs 'tweaking'. Priority 1 has EB leading Read, Write, Inc (RWI) along with her teaching role. This is a major school improvement priority, and the majority of children are making good progress. With Priority 2, the school had been working with SPCMAT to develop concepts and trackers for different subjects. The bigger schools have managed, but small schools don't have the staff to accommodate the changes as quickly. JT is hopeful that the new Trust will support with this.</p> <p>Q: Have there been any issues with the implementation of RWI?</p> <p>A: School has only been using RWI for a term, but it has been supporting individual children in making progress. Only SEN children are not at 100% at the end of Y2. JT highlighted the great work from TAs in the planning and delivery of RWI.</p> <p>Q: Do staff mix the classes for the RWI sessions?</p> <p>A: Yes, although with a small staff timetabling can be tricky.</p>			

	<p>Q: How is the preparation for SIAMS?</p> <p>A: A 'mini' inspection had been planned with Nicola Bray. The inspection is expected in the autumn term.</p> <p>Q: Are there any concerns with attendance?</p> <p>A: In March, the figure was 90.6% and is now 92%. Persistent absence (PA) was 43% and now 15.4%. PP and SEN attendance has improved and now in line with national averages.</p> <p>Q: Could the data on the head's report have the previous terms data to compare?</p> <p>A: Yes, apologies from JT that it was omitted.</p> <p>Q: The data for writing on Y5 data looks better than Y4 - is that correct?</p> <p>A: Y4 has made more progress, the Y5 cohort has more high needs. Internal moderation is happening more regularly to identify specific needs. Y4 does have a high level of SEND. DL identified issues with data for Y1 which needs checking.</p> <p>Action: JT to check the accuracy of the Y1 data.</p> <p>Q: Do we have assurances that there are no underlying issues with the teachers' performance management (PM)?</p> <p>A: The PM will happen but is behind schedule. JT admitted that it has been a struggle to fit in, but it will be completed.</p> <p>JT highlighted the pressure on all staff, especially supervision at lunchtime. All staff are involved and some staff are not getting adequate breaks. While JT appreciates the efforts of the staff, this needs addressing.</p> <p>Q: Is the school happy with the responses from the pupil questionnaire?</p> <p>A: The responses were positive overall. The key points identified were, more for children to do at lunchtime, some stated that they liked home learning more than school, and some asked that the school council have more of a position in decision making.</p> <p>NJ thanked JT for her report.</p>	JT	
9.	<u>SAFEGUARDING (GOVERNOR'S) REPORT</u>		
	<p>JT informed the governors that the school was well supported by Lucy Wandless, the Trust Safeguarding lead.</p> <p>There was no report for the meeting - NJ will do a review of safeguarding for the next meeting.</p> <p>JT informed governors about 'Smoothwall', the school's internet filtering system. The system is very sensitive, and there have been a number of notifications about inappropriate content. However, JT informed the meeting that there had been no evidence of a deliberate search by any user for any inappropriate content.</p>		
10.	<u>HEALTH & SAFETY UPDATE</u>		
	Covered under item 8: Head teacher's report		
11.	<u>SELECTED TOPICS FROM STRUCTURED QUESTIONS</u>		
	<p>Policy implementation</p> <p>Staffing</p>	<p>Covered under item 8: Head teacher's report</p> <p>Covered under item 8: Head teacher's report</p>	

12.	<u>FEEDBACK ON GOVERNOR MONITORING VISITS</u>	
	<ul style="list-style-type: none"> • 23.3.22 Chair of Governors (NJ) • 28.4.22 SEN (NJ) <p>No actions from the previous meeting.</p> <p>NJ proposed that monitoring was discussed and agreed every term at an informal meeting.</p> <p>Governors received and noted the governor monitoring visits as presented.</p>	
13.	<u>FOCUS ITEMS AND UPDATES</u>	
	<ul style="list-style-type: none"> • Operational risk register <p>The operational risk register would be reviewed regularly from now on.</p> <ul style="list-style-type: none"> • SIAMS inspection - Covered under item 8: Head teacher's report 	
14.	<u>IMPACT AND EFFECTIVENESS OF LOCAL GOVERNING BODY SINCE LAST MEETING</u>	
	<ul style="list-style-type: none"> • Holding school leaders to account by carrying out regular monitoring visits. • Actively seeking and recruiting new governors to improve the strength and depth of the LGB. • Maintaining links with the Trust Board by the Chair's attendance at Trustee/Chairs meetings. • Improving skills and knowledge by attending training e.g. CB attended new governor training provided by the Trust. 	
15.	<u>URGENT MATTERS FOR DISCUSSION</u>	
	None.	
16.	<u>MATTERS TO BE RAISED WITH THE TRUST BOARD</u>	
	None	
17.	<u>DATES OF FUTURE MEETINGS</u>	
	<p>Wednesday 21 September 2022 at 4pm</p> <p>Trust Board meetings for 2021 – 2022</p> <ul style="list-style-type: none"> • 21st October 2021 • 27th January 2022 (AGM followed by Trust Board) • 24th March 2022 • 19 May 2022 • 14 July 2022 	

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The meeting concluded at 6.20 pm

SIGNED:

DATED:

<u>SUMMARY OF ACTIONS</u>		
Action	Responsible Person[s]	Date for Completion
JT to check the accuracy of the Y1 data.	Jane Talbot	27/06/2022